



2 March 2011

A meeting of the **ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD, PA31 8RT** on **WEDNESDAY, 9 MARCH 2011** at **10:00 AM**.

AGENDA

- 1. WELCOME AND APOLOGIES**
- 2. MINUTES OF THE FULL PARTNERSHIP MEETING HELD ON 24TH NOVEMBER 2010**(Pages 1 - 8)
- 3. MANAGEMENT COMMITTEE UPDATE (MEETINGS 15 DECEMBER AND 2 FEBRUARY(TO FOLLOW))**(Pages 9 - 16)
- 4. EXECUTIVE SUB GROUP UPDATE - JANE FOWLER**(Pages 17 - 20)
- 5. BUDGET CONSULTATION REPORT - JANE FOWLER**(Pages 21 - 40)
- 6. PERFORMANCE MANAGEMENT UPDATE - JANE FOWLER**(Pages 41 - 44)
- 7. COMMUNITY PLANNING PARTNERSHIP AUDIT - JANE FOWLER**(Pages 45 - 46)
- 8. THEMATIC GROUP UPDATES**
 - (a) ENVIRONMENT (Pages 47 - 48)
 - (b) SOCIAL AFFAIRS (Pages 49 - 50)
 - (c) ECONOMY - TO FOLLOW
- 9. LOCAL UPDATES - ONE REPORT - SHIRLEY MACLEOD**(Pages 51 - 52)
- 10. CONFERENCE (DATE/VENUE/THEME) - EILEEN WILSON – TO FOLLOW**

11. **CPP MEETING DATES**(Pages 53 - 56)
12. **PSIF FOR THE PARTNERSHIP - LYNDA THOMSON**
13. **AOCB**
14. **DATE OF NEXT MEETING - 29TH JUNE 2011, COUNCIL CHAMBER KILMORY**

BREAK FOR LUNCH

15. **CPP OFFSHORE RENEWABLES DEVELOPMENTS CONSULTATION - AUDREY MARTIN**(Pages 57 - 58)

ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP**MINUTES of FULL PARTNERSHIP MEETING held in the
COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD
on WEDNESDAY 24TH NOVEMBER 2010****Present**

Cllr Dick Walsh (Chair)	Argyll and Bute Council
Sally Loudon	Argyll and Bute Council
Jane Fowler	Argyll and Bute Council
Eileen Wilson	Argyll and Bute Council
Lynda Thomson	Argyll and Bute Council
Cllr George Freeman	Argyll and Bute Council
Cllr Donnie MacMillan	Argyll and Bute Council
Cllr Donald MacDonald	Argyll and Bute Council
Shirley MacLeod	Argyll and Bute Council
Raymond Park	Strathclyde Police
Sue Gledhill	Highlands and Islands Enterprise
Geoff Calvert	Strathclyde Fire and Rescue
Paul Connelly	Strathclyde Fire and Rescue
Andrew Campbell	Scottish Natural Heritage
Derek Leslie	NHS Highland
Michael Breslin	Argyll College
Eleanor MacKinnon	Third Sector Partnership/Argyll Voluntary Action
Tim Barrett	Forestry Commission
Bill Dundas	SERPID
Neil Francis	Scottish Enterprise

In attendance:

Jan Brown (minutes)	Argyll and Bute Council
Moirra Weatherstone	Argyll and Bute Council

Apologies:

Anne-Marie Thomson	Scottish Government Housing and Regeneration
Glenn Heritage	AVA
Cleland Sneddon	Argyll and Bute Council
Cllr Len Scoullar	Argyll and Bute Council
Roanna Taylor	Argyll and Bute Council
Moria Paton	N.H.S. Highland
Jim Frame	SEPA
Fiona Logan	Loch Lomond and the Trossachs National Park
Gordon Watson	Loch Lomond and the Trossachs National Park
Janet Skillin	Bute Community Links
Gordon MacIennan	SPT
Neil Sturrock	SPT
Douglas Cowan	HIE

ITEM	DETAIL	ACTION
1.	<p>WELCOME</p> <p>Cllr Dick Walsh (Chair) welcomed everyone to the meeting and thanked Geoff Calvert (Strathclyde Fire and Rescue) for his work and involvement during his time with the CPP and wished him well in his retirement. The Full Partnership endorsed Cllr Walsh's comments. Geoff thanked everyone, said that he would miss the CPP and wished everyone continued success in the future.</p> <p>Apologies were noted</p>	
2.	<p>MINUTES OF FULL PARTNERSHIP MEETING HELD ON THE 30th June 2010</p> <p>The minutes were accepted with the amendment in the apologies of Paul Connelly from Bill Connelly.</p> <p>Matters Arising Item 9 – the sub group has been formed.</p>	
3.	<p>MANAGEMENT COMMITTEE UPDATE – RAYMOND PARK</p> <p>Raymond Park (Chair of Management Committee) gave an update on the completed work and work in progress of the Management Committee.</p> <p>There have been robust discussions on the Single Outcome Agreement and the Annual Report with partners being very active in trying to resolve issues. Stephen Colligan, Argyll and Bute Council, met with Partners Performance Managers aiming to finding solutions to these issues.</p> <p>There have also been discussions around the CPP Administration Budget and Shared Services within the Partnership and this will continue in the year ahead.</p> <p>Other items are covered in this Agenda.</p> <p>The Chair will remain in post until March 2011 when it will pass on to Derek Leslie H.H.S. Highland.</p> <p>Minutes were accepted by the Partners</p>	

ITEM	DETAIL	ACTION
4.	<p>CPP ANNUAL REPORT – JANE FOWLER/EILEEN WILSON</p> <p>Partners were asked to note the report and the significant progress made. The task of identifying items on the CPP scorecard is progressing with updated information being provided thanks to local area collaboration and the 3rd Sector Interface. The Economic Thematic group met yesterday (23rd November) and the result of the discussions will enable us to take action on Highlight and Exception reporting allowing us to capture different outcomes and actions. Having a 'red' traffic light indicates that there are areas that we as partners need to tackle. Partners are now able to view the overall progress being made. Community Engagement is on track at the moment showing 'green'. In the SOA there are a number of orange 'X's which indicates that there is insufficient data.</p> <p>Members approved the work being carried on at the moment</p>	
5.	<p>SOA ANNUAL REPORT (PROGRESS MADE) – JANE FOWLER</p> <p>Jane Fowler presented the report which shows that we are nearly 80% on target and good progress is being made on the other outcomes, but there are a number of measures that need to be refined to reflect more appropriate outcomes. Performance Managers from different Partner Organisations are working together on this. There will be no review within the next year but partners will be updated as appropriate. The report recommends that the CPP:</p> <ul style="list-style-type: none"> • note performance in the SOA Annual report 2009/10 • note the Management Committee's decision to refresh the success measures in the SOA • note the Management Committee's decision to review actual performance on a quarterly basis • agree to a progress report on SOA performance coming to the Full Partnership twice a year <p>Members approved and endorsed the recommendations.</p> <p>Action Point: Progress Report coming to Full Partnership twice a year</p>	<p>Jane Fowler/ CPP Admin</p>

ITEM	DETAIL	ACTION
6.	<p>JOINING THE PLANS2012 ONWARDS – LYNDA THOMSON - DISCUSSION</p> <p>Lynda Thomson highlighted some of the difficulties with the complexity of collecting information and the lengthy time frame for collecting some measures.</p> <p>Joining the Community Plan and the SOA into one should help Partners access work and allow changes/updates to be carried out.</p> <p>Lynda invited partners to share knowledge, experience and information.</p> <p>Items discussed by the partners included:</p> <ul style="list-style-type: none"> • the success of the Local Area Planning Group Meetings • measures in SOA recognising the changes being made • the comparisons between our SOA and other National Targets are recognised • how to compare Argyll and Bute with other areas, • understanding where smaller groups fit in to the bigger picture <p>Action Point: Full Partnership agrees to carry on with this work at present</p>	<p>All Partners</p>
7.	<p>VISIONS AND VALUES – JANE FOWLER</p> <p>The CPP Management Committee agreed to review the current Visions and Values and present a revised version to the Local Area Planning Groups and wider focus group; this has resulted in the revised ‘Realising Our Potential Together’.</p> <p>The Vision which underpins all we are trying to achieve states that:</p> <ul style="list-style-type: none"> • we involve and listen to our customers and our communities • we take pride in delivering best value services • we are open, honest, fair and inclusive • we respect and value everyone <p>The Full Partnership is asked to adopt the revised Vision and Values and agree to adopt the Community Plan.</p> <p>Action Point: Full Partnership agreed to adopt the revised vision and Community Plan.</p>	<p>Eileen Wilson/ Jane Fowler</p>

ITEM	DETAIL	ACTION
8.	<p>JOINT APPROACH TO BUDGET COMMUNICATIONS – JO SMITH/LYNDA THOMSON</p> <p>Due to the financial pressures on the public and third sector from the anticipated budget reductions the CPP has an important role in ensuring good communications are in place between partners and our communities.</p> <p>This report recommends that the CPP notes the work being undertaken to ensure good communication takes place.</p> <p>The commitment to customers at jointly presented Forward Together events has been a good starting point.</p> <p>The Executive Sub Group agreed that organisations' Communication Managers would meet and develop a set of key budget messages to be used by all Partners.</p> <p>Among those being considered are:</p> <ul style="list-style-type: none"> • budget cuts will impact all areas of the public sector. Some services will change, some will disappear. • we have an opportunity to change the way we deliver services, sharing some of our resources and skills to reduce costs. • public sector organisations are already discussing how budget cuts in one area could have an impact on others. • We need to work hard to make the public understand the reality of budget cuts and prepare them for changes to public sector services. • The Cpp is ideally placed to lead these changes and raise awareness. <p>It is important that all Partners work together to get a difficult message across to the widest possible audience.</p> <p>The Partnership discussed ways of getting this message out agreeing that caution needs to be taken in communications with the public/private sector and it was agreed that the wording in the report when mentioning the public sector needs to be changed to include 'private and third sector'</p> <p>Action Points:</p> <ul style="list-style-type: none"> • Wording in report to be changed • Regular update to Partnership – Full and Management Committee 	<p>Jane Fowler/ CPP Admin</p>

ITEM	DETAIL	ACTION
9.	<p>EXECUTIVE SUB GROUP UPDATE</p> <p>(a) SHARED SERVICES PAPER (b) SHARED SERVICES SUMMARY PAPER</p> <p>Sally Loudon presented both papers which recognised the importance of taking forward shared services and being more efficient in providing services. This is being taken forward both at the Highlands and Islands Convention and in Argyll and Bute. Shared services are important, particularly at this time due to budget pressures.</p> <p>The partnership discussed ways to move forward with this issue and recognised that the way to do this is to work together.</p> <p>The Partnership noted both reports</p>	
10.	<p>OFFSHORE WIND DEVELOPERS – CPP CONSULTATION MARCH 2011- EILEEN WILSON/AUDREY MARTIN</p> <p>The report recommends that the CPP agree to the planning and delivery of a consultation event with developers on 9th March 2009.</p> <p>Eileen Wilson asked that if Partners have questions to put to developers at the consultation event in March 2011 that they contact either her or Audrey Martin with their questions.</p> <p>Partners agreed to the recommendation</p> <p>Action Point: Partners to forward questions to Eileen Wilson or Audrey Martin</p>	<p>Eileen Wilson/Audrey Martin</p>
11.	<p>THEMATIC GROUP UPDATE</p> <p>a) ENVIRONMENT The CPP are asked to note the current work being carried out by the group. The last meeting looked at targets which had been set and the feasibility of achieving them within budget constraints and national targets</p> <p>b) SOCIAL AFFAIRS The group continues to work on developing performance reporting measures. Work will continue on this.</p> <p>c) ECONOMY Sue Gledhill gave a verbal update in the absence of Douglas Cowan. The last meeting (23rd November) allowed key members of the group to come together to review the scorecard.</p>	

ITEM	DETAIL	ACTION
	<p>A presentation was given by David Adam McGilp from Visit Scotland which was well received.</p> <p>All Thematic Group Partnership Agreements have been signed off.</p> <p>Reports were noted by Partners</p>	
12.	<p>LACPG UPDATE</p> <p>a) AREA UPDATES</p> <p>Shirley MacLeod reported that there had been a lot of information gathered from different areas. All areas have held a number of meetings and the attendance while good, varied from area to area. All groups have made good progress in taking forward their Community Engagement role and are developing action plans and scorecards to monitor progress in delivery of local services. All groups have signed off Local Partnership Agreements.</p> <p>b) FORWARD TOGETHER</p> <p>The second rounds of meetings have been well attended with the MAKI event which was held in Kilmory Lochgilphead piloting video conferencing which allowed people on Islay and Jura to take part in the day.</p> <p>Cllr Marshall, Chair of the Bute and Cowal group, said that he was pleased with the work being done and thanked Shirley MacLeod for the work she had put into this and felt that it was important to involve Community Trusts more in the future.</p> <p>Cllr MacMillan said that it was important to realise that we are equal Partners with Fire, Health and Police and felt that Forward Together was very important for the future of Argyll and Bute and also thanked Shirley and Alison Younger for their work.</p> <p>Cllr Freeman was disappointed that the Helensburgh and Lomond events had been poorly attended with more professionals attending than lay people. He also felt that it was early days for scorecards and that there was a need to identify priorities. He also felt that the need to engage young people in these processes' was important.</p> <p>The Partnership noted the reports.</p>	
13.	<p>CPP CONFERENCE DATES 2011</p> <p>The Partners discussed the value of holding a CPP Conference. It was agreed that the Forward Together events had been worthwhile and that any Argyll and Bute CPP Conference should build on the success of these events and make use of the networks developed and the valuable data gathered.</p>	

ITEM	DETAIL	ACTION
	<p>The Partners felt that subjects for discussion should include</p> <ul style="list-style-type: none"> • The Community Plan and SOA • The role of the 3rd Sector <p>It was also felt that a good speaker was vital to the day. It was agreed that the conference would take place, and that it should be after the 2011 election. Further discussion would take place to decide on a suitable date</p> <p>Action Point: On Agenda at next Full Partnership Meeting 9th March</p>	Eileen Wilson
14.	<p>MEETING DATES 2011</p> <p>The Partnership accepted the proposed dates for next year's meetings.</p>	
15.	<p>DATE OF NEXT MEETING – 9TH MARCH 2011 COUNCIL CHAMBER KILMORY</p>	

**MINUTES of MEETING of ARGYLL AND BUTE
COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE
15th DECEMBER 2010**

From Various Locations by Video Conference

Present:

Raymond Park	Strathclyde Police (Chair) – in Dunoon
Eileen Wilson	Argyll and Bute Council – in Dunoon
Shirley MacLeod	Argyll and Bute Council – in Dunoon
Bill Dundas	SEARS - in Oban
Derek Leslie	N.H.S. Highland – in Oban
Geoff Calvert	Strathclyde Fire and Rescue – in Helensburgh
Glenn Heritage	Third Sector Partnership/ AVA – in Kilmory
Sally Loudon	Argyll and Bute Council – in Kilmory
Lynda Thomson	Argyll and Bute Council – in Kilmory
Moria Weatherstone	Argyll and Bute Council – in Kilmory
Sue Gledhill	HIE – in Kilmory
Alison McGrory	NHS – in Kilmory

In attendance:

Jan Brown	Argyll and Bute Council
-----------	-------------------------

Apologies:

Moria Paton	N.H.S. Highland
Andrew Campbell	SNH
Peter Russell	Scottish Government
Keith Phillip	Strathclyde Police
David Penman	Strathclyde Fire and Rescue
Paul Connelly	Strathclyde Fire and Rescue
Jane Fowler	Argyll and Bute Council
Margaret Fyfe	Argyll and Bute Council
Douglas Cowan	HIE
Neil P Sturrock	Strathclyde Partnership for Transport
David Price	AVA
Jim Frame	SEPA

ITEM		ACTION
1.	<p>WELCOME</p> <p>Raymond park welcomed everyone to the first Management Committee meeting conducted via video conferencing facilities from various locations throughout Argyll and Bute and noted the apologies.</p>	

2.	<p>MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 15 NOVEMBER 2010</p> <p>The minute of the previous meeting was agreed as a true reflection.</p> <p>MATTERS ARISING</p> <p>Ag Item 3 SOA Annual Report - on this agenda. Highlight and exception reporting now agreed at all Thematic and Local CPP groups. At present reviewing all CPP scorecards to ensure all outcomes and associated measures are linked to 'owners'.</p> <p>Ag Item 5 CPP Administrative Budget – on this agenda. Considering the best use of the surplus. No progress with ADP as Lurette Roberts has been unavailable.</p> <p>Ag Item 9 Constitution/Partnership Agreement. No progress since last Management Committee meeting, this item will be carried forward to a later meeting.</p> <p>Ag Item 13 Citizens Panel Autumn 2010 Survey. Questions to be carried out around three themes</p> <ul style="list-style-type: none"> ● Your local area and what is important to you ● What things you think need improving ● How well you think Argyll and Bute council is doing including <ul style="list-style-type: none"> ○ The options set out by the Council in its 'Difficult Choices for Difficult Times' ○ The options set out following the Council's service reviews <p>Current suggestions for Feb 2011 survey</p> <ul style="list-style-type: none"> ● The Voluntary sector ● Strathclyde Police ● Regulatory Services ● Child protection 	
----	---	--

3.	<p>EXECUTIVE SUB GROUP REPORT – JANE FOWLER - VERBAL</p> <p>Sally Loudon gave the update in the absence of Jane Fowler. There are three different strands being looked at by the group.</p> <ol style="list-style-type: none"> 1. Clyde Valley Report – workstream on Shared Services working 2. Geographic – areas in which shared services can be piloted 3. HNS Highland and Highland Council <p>At present the feedback was very positive on sharing services There has also been progress on reviewing other areas of savings.</p> <p>Action Point: Management Committee agreed to move forward with the work being carried out by the Executive Sub Group. A further report will be brought to the February 2011 Management Committee meeting.</p>	Jane Fowler/ ESG
4.	<p>CPP ADMINISTRATIVE BUDGET REPORT – LYNDA THOMSON/EILEEN WILSON</p> <p>Lynda Thomson stated that there was a surplus in this year’s budget and proposed that it be carried forward into 2011/12 and not ask Partners for further contributions.</p> <p>After a discussion which considered how best to put the surplus to use to achieve the agreed community planning strategic, thematic and local outcomes, the Management Committee decided to carry the surplus forward and use it to develop shared services with Community Planning benefits.</p> <p>The Partners agreed to continue to make their contributions in 2011/12</p> <p>Action Point: Partnership to carry forward budget surplus and use to develop Community Planning Shared Services</p>	All
5.	<p>HUB INITIATIVE UPDATE REPORT – POSTPONED TO THE 2ND FEBRUARY 2011 – NICK ALLEN</p> <p>This item has been postponed and will now come to the Management Committee in February 2011.</p> <p>Action Point: On next MC agenda.</p>	Nick Allen

6	<p>REAP – MEMBERSHIP OF ARGYLL AND BUTE RENEWABLE ALLIANCE (ABRA) – AUDREY MARTIN – FOR INFORMATION</p> <p>This paper asked the Management Committee to note the proposed terms of reference for the Argyll and Bute Renewable Alliance as detailed in the attached paper.</p> <p>Action Point: Report noted by the MC.</p>	
7.	<p>CPP ERDF RINGFENCED BUDGET UPDATE REPORT – JAMES LAFFERTY/SHONA STRACHAN</p> <p>The Management Committee were asked to note the changes and the inclusion of Jura Passenger Ferry.</p> <p>Sally Loudon noted that not all members had received the paper and asked that it be re-circulated and brought back to the next Management Committee meeting for an update.</p> <p>Geoff Calvert noted that the HUBBUS project which had been previously submitted was on hold and felt that this was a project of value. He asked members to note that the community fire stations were able to be used by the community for meetings and other events.</p> <p>Action Points:</p> <ul style="list-style-type: none"> (i) Re-circulate ERDF report. (ii) HUBBUS - Contact European Team with regards to SF&R offer of use of accommodation. 	<p>CPP Admin Eileen Wilson</p>
8.	<p>COMMUNITY ENGAGEMENT</p> <p>(a) ARGYLL VOLUNTARY ACTION – COMMUNITY ENGAGEMENT – GLENN HERITAGE</p> <p>Glenn presented the paper which was a brief overview of the work which had been carried out by AVA in reaching groups which would not normally have participated in public meetings. The results would be broken down into different geographical areas and would be cross referenced with results from other areas of work. This information will be made available to Local Area Community Planning Groups.</p> <p>The Management Committee noted the report</p> <p>Action Point: Glenn Heritage and Shirley MacLeod to continue work on cross referencing information in the report.</p>	<p>Glenn Heritage/ Shirley MacLeod</p>

	<p>(b) COMMUNITY ENGAGEMENT – EILEEN WILSON The Management Committee are asked to note the progress made and agree a new strategy and development of a further action plan. A number of existing partnerships are being amalgamated into a new single group – Community Engagement Sub Group. This group will work on a further action plan and review the Community Engagement Strategy. It was noted that it is important to update actions and to note when they have been completed. The Community Engagement Sub Group will first meet on the 22nd February 2011</p> <p>Action Point: Management Committee agreed to review strategy and to develop the further action plan.</p>	Eileen Wilson
9	<p>COMMUNITY PLANNING ACTION PLAN – EILEEN WILSON</p> <p>The Management Committee are asked to agree the development of a further Action Plan to incorporate actions needed to bring together Community Planning and the Single Outcome Agreement.</p> <p>Action Point: The Management Committee agreed the proposal.</p>	Eileen Wilson
10.	<p>PERFORMANCE MANAGEMENT UPDATE – STEPHEN COLLIGAN</p> <p>This report provides an update on progress made reviewing performance indicators in the SOA. The Management Committee are asked to note that</p> <ul style="list-style-type: none"> ● Initial discussions have been held with Partners ● Additional measures are being identified which will be incorporated into the SOA ● A more detailed report will be presented to the Management Committee in February <p>Stephen Colligan will liaise with NHS Performance Managers</p> <p>The Management Committee noted the report.</p> <p>Action Point: Stephen Colligan to prepare report for next Management Committee meeting.</p>	Stephen Colligan
11.	<p>ARGYLL AND BUTE COUNCIL BUDGET UPDATE – JANE FOWLER</p> <p>Sally Loudon gave the Management Committee an update on the Council's position regarding the budget. Argyll and Bute Council had been expecting a 2.6% reduction in the monies received from the</p>	

	<p>Scottish Government but had instead received a 4.9% reduction. This means that present calculations on savings have been underestimated and A&B Council will have to make additional savings of £5.6 million.</p> <p>Two proposals were put before the Council last week which will allow the Council to make £3.6 million in savings in the Management and Operational side of the council.</p> <p>Further proposals are being consulted on. Partners are asked to participate in the consultation process, but note that the time frame is very short, ending on 31 December 2010.</p> <p>Significant work has already been carried out and this is the final stage with the completed report going to Council in February 2011.</p> <p>The Management Committee noted the report.</p> <p>Action Point: Partners to participate in consultation process.</p>	Jane Fowler/ All
12.	<p>THEMATIC GROUP UPDATE – THEME LEADS</p> <p>(a) ENVIRONMENT The Management Committee noted the report.</p> <p>(b) SOCIAL AFFAIRS The Management Committee noted the report.</p> <p>(c) ECONOMY Sue Gledhill presented the report and asked the Management Committee to note item 3.8 and that the Scorecards would reflect the work being done in time for the next Management Committee meeting.</p> <p>The Management Committee noted the report.</p> <p>Action Point: Agenda Item at next Management Committee meeting.</p>	Sue Gledhill.
13.	<p>LOCAL AREA COMMUNITY PLANNING GROUP FEEDBACK – SHIRLEY MACLEOD – ONE REPORT</p> <p>Shirley MacLeod asked the Management Committee to note the progress that local groups are making in taking forward their role in Community Engagement and delivering local outcomes. Local Plans will be signed off in March 2011 and an update will come to the Management Committee's April Meeting.</p> <p>The Management Committee noted the progress.</p>	

14.	<p>FORWARD TOGETHER – MARGARET FYFE</p> <p>Eileen Wilson presented the report and asked that the Management Committee note the content. A full report and presentation will come to the next Management Committee meeting</p> <p>The Management Committee noted the report.</p> <p>Action Point: Agenda item at next Management Committee meeting.</p>	Margaret Fyfe.
15.	<p>2011 MEETING DATES</p> <p>The proposed dates were accepted by those present and changes noted.</p> <p>Action Point: An updated list will be distributed in the New Year.</p>	CPP Admin.
16.	<p>AOCB</p> <p>Partners made comment on the success of the meeting via video conference and recommended that more meetings be carried out in this way as this would reduce travel time and costs for attendance at future meetings.</p> <p>Action Point: The Management Committee approved the use of video conferencing at future meetings.</p>	CPP Admin.
17.	NEXT MEETING – 2nd FEBRUARY 2011	

This page is intentionally left blank

 ARGYLL AND BUTE COUNCIL

 COMMUNITY PLANNING PARTNERSHIP
 FULL PARTNERSHIP

CHIEF EXECUTIVE'S UNIT

 9 MARCH 2011

Executive Sub-Group Update

1. OVERVIEW

This report provides a further update on the CPP Executive Sub-Group activities.

2. RECOMMENDATIONS

2.1 That the CPP notes the content of this report and the progress made by the CPP Executive Sub Group.

2.2 That the CPP notes the list of agreed options in 3.2.

3. BACKGROUND AND DETAIL

3.1 The CPP considered the shared services paper that had been presented to the Convention of the Highlands and Islands on 25 October 2010. A full progress report is due at the next convention later this month. In relation to the national drive towards sharing services, the following outcomes were agreed at the convention:

- Scottish Government to work with members to identify and intervene where appropriate to breakdown barriers to shared working. **Scottish Government – Shared Services Division**
- Member organisations to look at where the real barriers to shared working lie and eliminate these. **NHS Orkney on behalf of NHS Orkney and Orkney Islands Council**
- Establish clarity around remit of the Public Services Commission and how that fits with shared service work in the Highlands and Islands. **Scottish Government – Public Services Reform Division**

3.2 Locally, the CPP Executive Sub Group and the shared services group in the wider Highlands area have made progress in identifying key shared services options.

For the Argyll and Bute stream, the options identified for scoping are:

Activity	Date for report
Joint management in health and social work	February 2011.
Strategic transportation	Longer term
Landing of air assets and joint fire resources	February 2011
Joint waste management and recycling	February 2011
Joint cleaning, catering and janitorial contracts	February 2011
Joint contact centre services	Longer term

Joint asset management Joint Customer Service Points	February 2011
Joint training provision	Longer term

For the wider Highlands work stream the options identified for scoping are:

Activity	Date for Report	Lead
Joint planning, policy and performance	February 2011	Highland Council
Joint management of specialist/advisory teams	February 2011	ABC/HC
Integrated Resource Framework	February 2011	ABC
Joint waste management arrangements	February 2011	ABC
Joint out of hours services	February 2011	ABC/NHS
Joint support teams and improvement projects	February 2011	HC/ABC/NHS
Joint fleet and logistics management	February 2011	NHS

- 3.3** Progress made locally in relation to joint communications and joint budget planning has included the sharing of budget consultation arrangements, the development of shared communications key messages in relation to the budget situation and the development of a joint communications strategy in line with the wider work of the CPP's community engagement sub group. In addition, partners have agreed to share budget planning and resource/asset mapping information in order to establish shared services opportunities and minimise, where possible, the adverse impacts of potential service cuts on each agency and ultimately on customers.
- 3.4** Whilst the work between partners in Argyll and Bute and the wider Highlands is underway, discussions have also been initiated with partners in other areas to ensure that every possible opportunity for sharing services is investigated. In particular, the council is keeping up to date with progress in relation to the Clyde Valley Review.
- 3.5** Whilst it is clear in Argyll and Bute that discussion is necessary in relation to any impact on jobs as a result of generating shared service savings, there have been concerns raised about the potential loss of jobs in the area as a result of some options. Whilst it is essential to try to stimulate the local economy, it is clear that some services can continue to be successfully delivered to users in this area from outwith this council's geographic boundary. This issue will require further discussion with partners as meaningful shared service savings are unlikely to be achieved unless more radical service changes are examined. Joint management of relatively low cost services or sharing expertise in policy or support services will not, in its own right, add real value in financial terms to the shared service process.

4. CONCLUSION

- 4.1** The Executive Sub-Group is progressing in a positive direction on shared services and work is ongoing to ensure that the most suitable options are taken forward. The focus is on a small number of sensible options with high potential impact and savings

rather than a large number of options with low impact and savings. The link to other transformation projects, such as the council's service reviews and modernisation programme will be essential in ensuring that the shared services work complements and supports the Argyll and Bute CPP partners' vision. The Council will be reviewing its support service functions in 2011/12. It is essential that discussions on sharing support services to be carried out in line with this. A further Executive Sub-Group update on shared services activities will be provided in due course.

For further information contact:

Sally Loudon, Chief Executive,
Argyll and Bute Council

Telephone 01546 604350

ARGYLL AND BUTE COUNCIL**BUDGET WORKING GROUP****IMPROVEMENT AND HR****14th January 2011**

BUDGET CONSULTATION REPORT

1. SUMMARY

In a departure from previous budgeting processes, the council started consultation on its 2011-12 budget in August 2010. A number of activities took place to promote the consultation and to encourage participation. A variety of consultation methods were used in an effort to make the consultation as widely available as possible and to encourage responses from a wide range of people who will be impacted by any changes to council services.

This report contains information on the responses received to:

- the general budget consultation
- the web based service review consultation (appendix 1)
- a detailed report from Argyll Voluntary Action incorporating views from the 3rd sector partnership (contained in Appendix 2).

Views from over 900 respondents have been collated.

The headline suggestions on the general budget were:

- Reduce the pay bill
- Become more efficient in processes and financial management
- Charge more for some services
- Close under occupied schools
- Review CHORD
- Reduce waste collection frequency and recycle more
- Protect vulnerable people
- Improve roads

Comments received have been passed to relevant Heads of Service and SMT on a weekly basis since the beginning of the consultation process to allow them to take views into consideration as they are received and options proposals are refined.

2. RECOMMENDATIONS

The Budget Working Group is asked to:

- Note the report and agree to publish a consultation report on the council's web site, as part of the budget consultation process.
- Consider the findings of the consultation as part of the budget setting process.

3. DETAIL

Argyll and Bute Council started consultation on its budget process in August 2010. The decision to consult on the budget process was underpinned by the following aims:

- Alert residents to the budget process
- Raise awareness of the need to make savings
- Give people the opportunity to make suggestions and give feedback
- Identify broad themes which could help make the council more efficient and more cost effective.
- Demonstrate the council is a transparent organisation which listens to residents.

A number of activities were carried out to make people aware of the overall budget process, the budget challenges and to invite their feedback. The following table shows the activity undertaken and the responses received:

Activity	Location	Timing	Response
5 x focus groups, run by Hexagon Consulting	Oban, Helensburgh, Dunoon, Campbeltown, Islay	July 2010	65 attendees
4 x LACPG events	Oban, Campbeltown, Helensburgh, Dunoon	August and September 2010	50 attendees
Four 'Forward Together' events	Oban, Campbeltown, Helensburgh, Dunoon	October and November 2010	196 attendees
Difficult choices leaflet	8,000 copies distributed	August 2010	Directed people to the web survey
Media briefings	Lochgilhead	August 2010 and ongoing	Generated more than 100 budget-related media stories
Two on-line surveys	On line	August 2010 and December 2010	146 responses to first and 110 to second
Posters	Distributed to community councils	December 2010	Directed people to the web survey
Open consultation for email comments and by post.	Widely available	From August 2010	434 individual comments received
Citizens' panel	Mailed to 1000 recipients. Will be used to benchmark web based questionnaires.	December 2010	
Service users consultation	Included individual focus groups and surveys with service users.	August and September 2010	

3.1 FOCUS GROUPS

The council commissioned Hexagon Research and Consulting to host a series of focus groups. These took place in Dunoon, Oban, Helensburgh, Campbeltown and Bowmore, looking specifically at six service areas under review:

- Roads Operations
- Waste Management
- Economic Development
- Regulatory Services
- Integrated Transport
- School Catering.

3.4 WRITTEN

The council distributed copies of a specific budget consultation leaflet, “Difficult Choices for Difficult Times” to council offices and libraries. The leaflet included details about the budget challenges and a feedback form. Copies of the leaflet were emailed to all community councils and recipients were invited to respond.

3.5 ON-LINE

Details of the budget situation facing the council are on the website, along with an on-line survey form, allowing people to submit their suggestions electronically. Electronic responses are anonymous so we cannot analyse where the responses came from or whether different areas support different ideas. Over 250 online responses have been received to date.

3.6 COMMUNITY PLANNING PARTNERSHIP MEETINGS

Budget consultation sessions were held at each of the four local area community planning groups in July and August to discuss the budget and obtain feedback from community representatives.

3.7 FORWARD TOGETHER EVENTS

Four ‘Forward Together’ sessions, held in October and November were carried out in each of the local areas. These events included community planning partners, members of the public and wider groups of community representatives including youth representation. The meetings were publicised on the local Argyll communities website, in the local media and on the council’s website. The events focussed on informing attendees of the budget challenge faced by both the council and by other partners and on obtaining feedback from attendees.

3.8 COMMITTEE MEETINGS

Elements of the budget have been discussed at seminars attended by elected members and at the budget working group. Some elements have been raised at meetings of the executive and full council.

3.9 INDIVIDUAL SERVICE CONSULTATIONS

Services under review held their own consultations with service users in the form of surveys, focus groups and meetings to examine specific elements of the service and the potential impact of any change. The education service held four public

meetings in Oban, Dunoon, Lochgilphead and Helensburgh as part of its service review in June and July.

4. GENERAL BUDGET CONSULTATION RESPONSES

Responses to the consultation came in the following forms;

- Email survey
- Emailed written comments
- Written comments submitted by post
- Verbal comments received at consultation events
- Written submissions as a result of focus group activity
- Telephone comments.

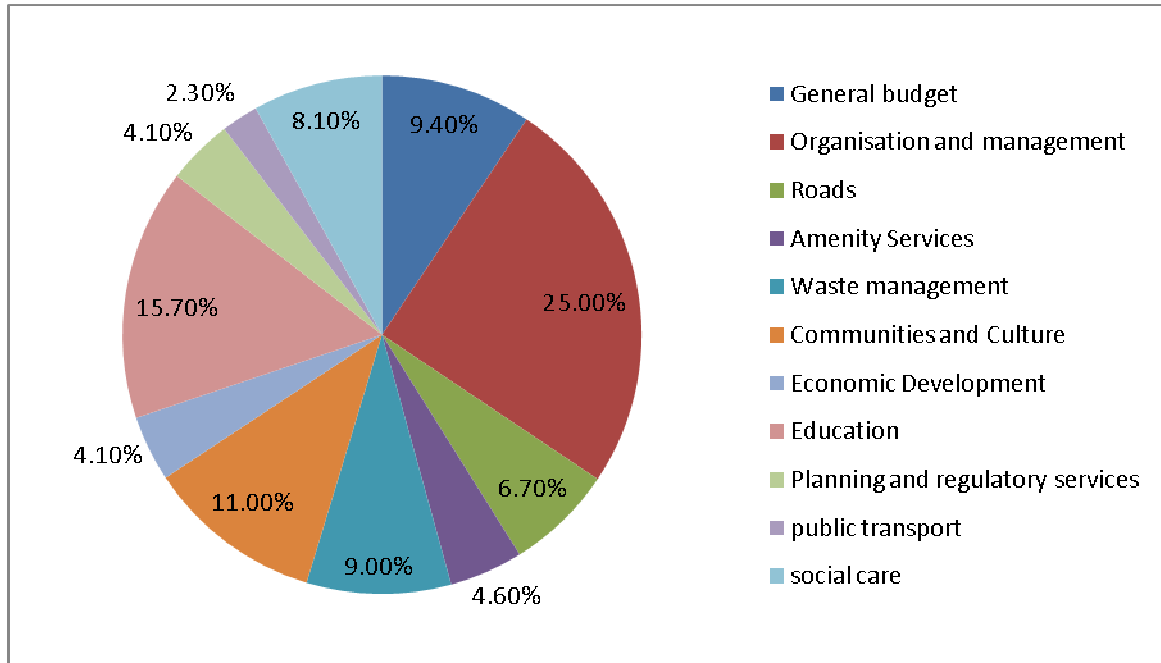
All comments received by email or telephone were recorded verbatim and categorised by subject. These were circulated weekly to the council's directors and heads of service, so they could be taken into consideration as part of the service reviews and budget setting process. Comments received at focus groups or events were recorded in separate reports and submitted to the same group in their entirety.

4.1 OVERALL REPONSES

In total 434 responses were received directly on the general budget consultation. Although this is a relatively small number of comments in relation to the population of Argyll and Bute, the information gathered presents a number of common themes, particularly in the areas where there are larger numbers of respondents. As an open, public survey, there can be no controls over multiple respondents nor over the location of respondents. The core questions were put to the Citizens' Panel which contains representative sample of the population and these will provide a gauge against which to consider the information.

This report includes extracted verbatim comments from the consultation process that are shown in italics.

The responses have been broken down as follows:



The largest numbers of comments related to organisation and management with recommendations on saving money through organisational efficiencies and better management. Next highest were the comments received on education, followed by communities and culture, general budget and waste management.

4.2 COMMENTS ON THE CONSULTATION PROCESS

A few (twelve) commented on the survey/consultation process itself, 5 were positive and 7 negative. Some respondents welcomed the opportunity to have an input and appreciated the information they were given.

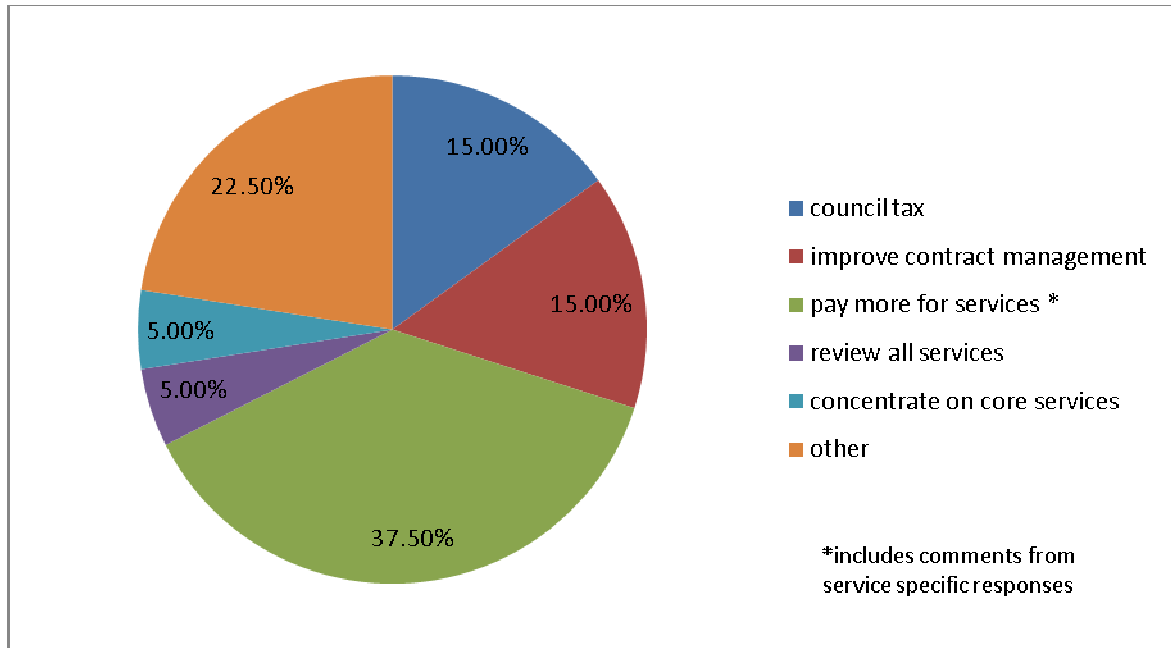
‘Very good to set out the problems facing the council’
‘The budgetary information was very useful.’

Some felt the council should not be asking residents to come up with suggestions. They felt it was the role of paid council employees and elected officials to use their expertise to come up with suggestions. Some felt the questionnaire wasn’t easy to use.

‘Why has the questionnaire not been made available to every household in A&B?’
‘How much cost this leaflet?’

4.3 GENERAL BUDGET COMMENTS

Forty one comments related to the overall budget situation and are broken down as follows:

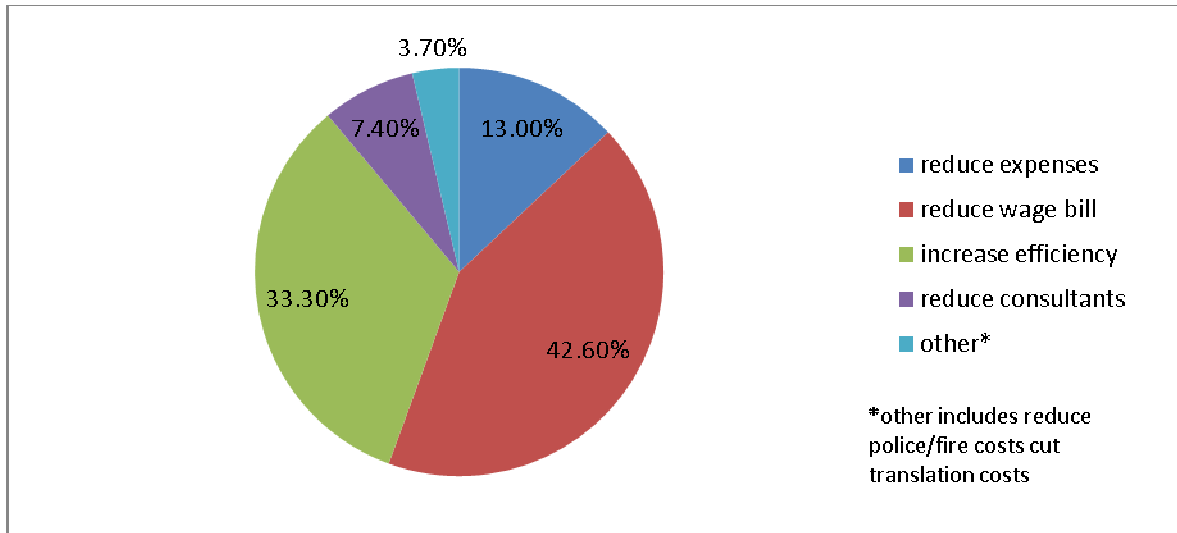


There was positive support for paying more for services. In addition to general responses, this chart includes feedback on paying for services that were attributed specifically to services e.g. leisure and libraries, social care, planning, public transport etc. Management of contracts, renegotiating and achieving value for money was a key theme in this area. Comments on council tax were evenly split between paying more and not paying more.

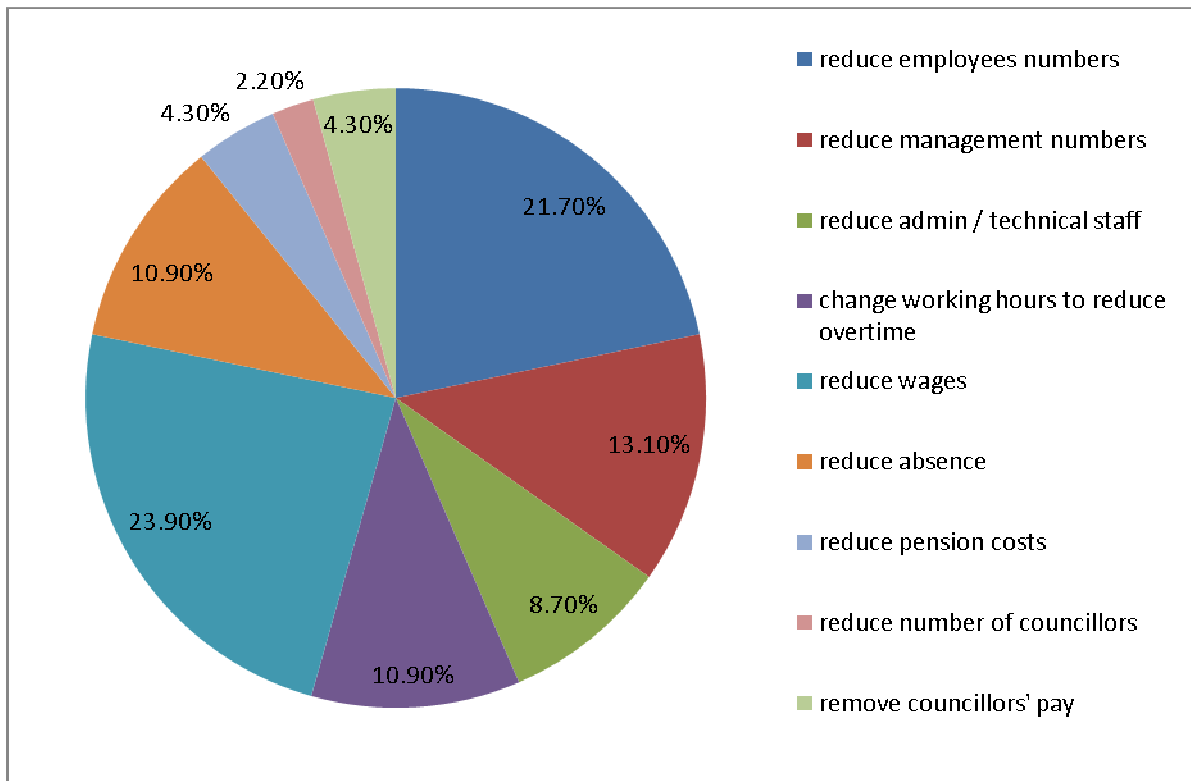
The 'other' category contains single comments such as lobbying hard for a good settlement, cutting benefits, cutting year end sending spree.

4.4 ORGANISATION AND MANAGEMENT

108 comments were received on organisation and management. The two main areas comment upon related to reducing the wage bill through pay, staff or absence reduction and to increased operational efficiency. Reducing expenses for officers and councillors was also a theme that attracted comment, suggesting greater use of video conferencing and teleconferencing for meetings and also car sharing. The use of consultants also attracted comment, with all who commented on it recommending the reduction of their use.



Comments on reducing the wage bill were further broken down into the following suggestions:



Comments relating to these areas included:

“A reduction of 3% in your annual wage bill of £112 million would save over £3 million per annum which would represent the single biggest saving you could make!”

‘Cut directors’ pay. Cut all pay by 3%’

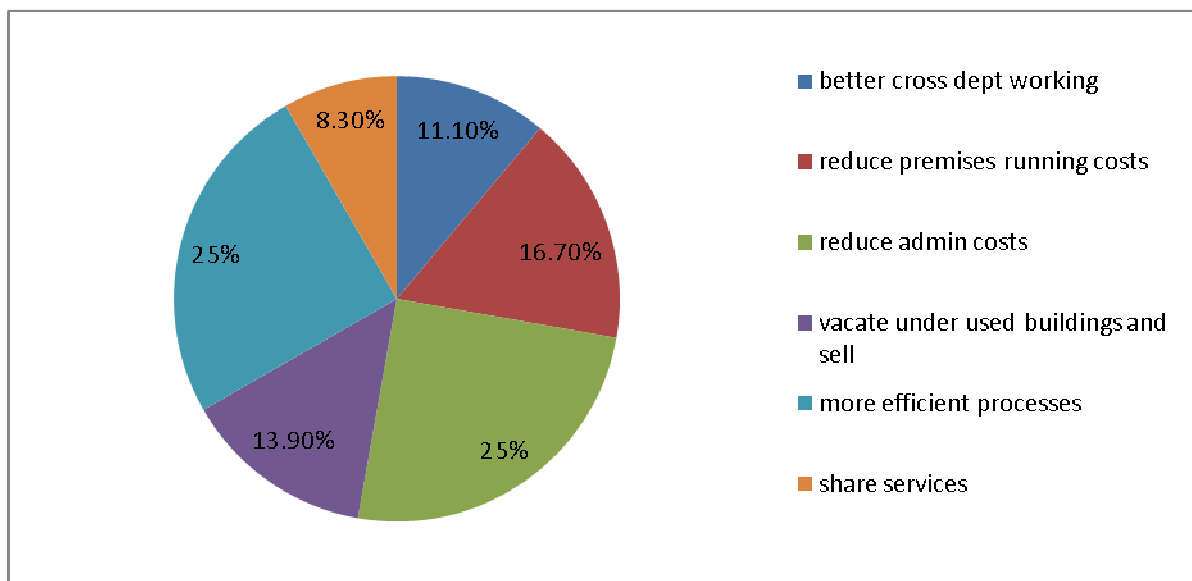
‘Cut middle management and fringe jobs to concentrate on core services. ‘

“For 23 years I was Managing Director of a West of Scotland group with over 2000 employees and my suggestion is based on those experiences. Your absenteeism is over 8% and the norm in the private sector is no more than 5% .The conclusion can only be either you are employing people who are not fit for work or not managing the situation “

There was recognition that if there are budget cuts then staff cuts must follow:

“Budgets have been cut, staffing levels have remained the same.... See the bigger picture, make the difficult choices required for a leaner, fitter Council.”

Comments and suggestions on increasing efficiency covered a range of topics the following issues:

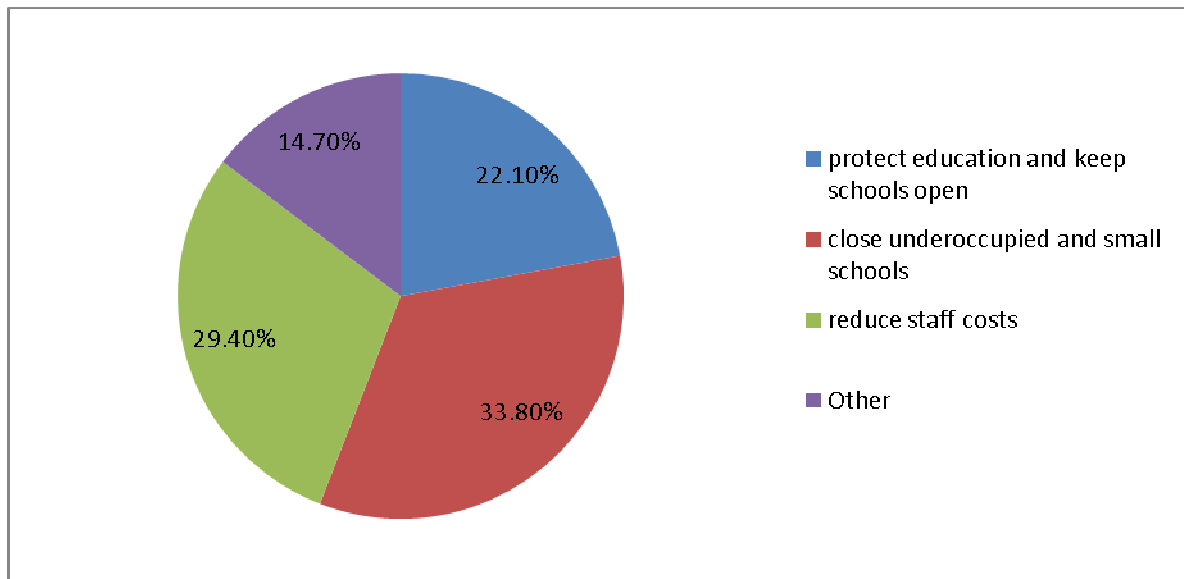


Examples of more efficient processes included printing in black and white, using both sides of the paper, emailing instead of posting, turning the lights off in unoccupied buildings and not heating unoccupied offices.

“Another area where money could be saved is through ensuring efficiencies, and the use of electronic procedures where available, as this could save money on admin time, stationery etc - and therefore reduce the number of admin staff needed in some areas.”

4.5 EDUCATION

The sixty eight comments on the education service captured below are those that were received through the general budget consultation rather than the specific education estates consultation. There were four main areas of comment as summarised below:



The single largest group recommended the closure of smaller or under occupied schools. This included comments on selling off the vacant school buildings. There was, however, a significant group who considered that education should be protected and rural/island schools should not be closed. Reduction in staffing was another area commented upon including redundancy for teachers, sharing staffing and support staff, reducing QIO numbers and standardising class sizes. The 'other' category included closing the school hostel in Dunoon, removing the community education budget, removing free school transport, charging for extra-curricular activities, hiring out school facilities to generate income and transferring budget from leisure to education.

Comments included:

"I think an important area where a lot of money could be saved is by closing the very small schools that cost a lot more than the average to run, for a very small number of pupils. Especially where there is a member of catering staff/teacher etc for only a few pupils. These closed schools could be sold to property developers, especially if they are older buildings which are always popular for conversions to flats"

I believe that within the education section the easiest way to minimise spend would be to close the under occupied schools across the authority merging schools together - also saving on staff costs. Selling the buildings to developers or using the buildings for projects or meeting spaces etc to hire out, outwith the local authority"

"The existing spare capacity within the school system must indicate a potential saving either by the closure of schools or by the importation of pupils."

"I feel it is imperative that we do not close small rural schools. We should not sacrifice our diversity in education, removing places that provide vital experience for training of leaders and whose flexibility stimulate experimentation that enriches larger schools. Communities need these schools. We cannot afford to do to schools and communities what Beeching did to railways"

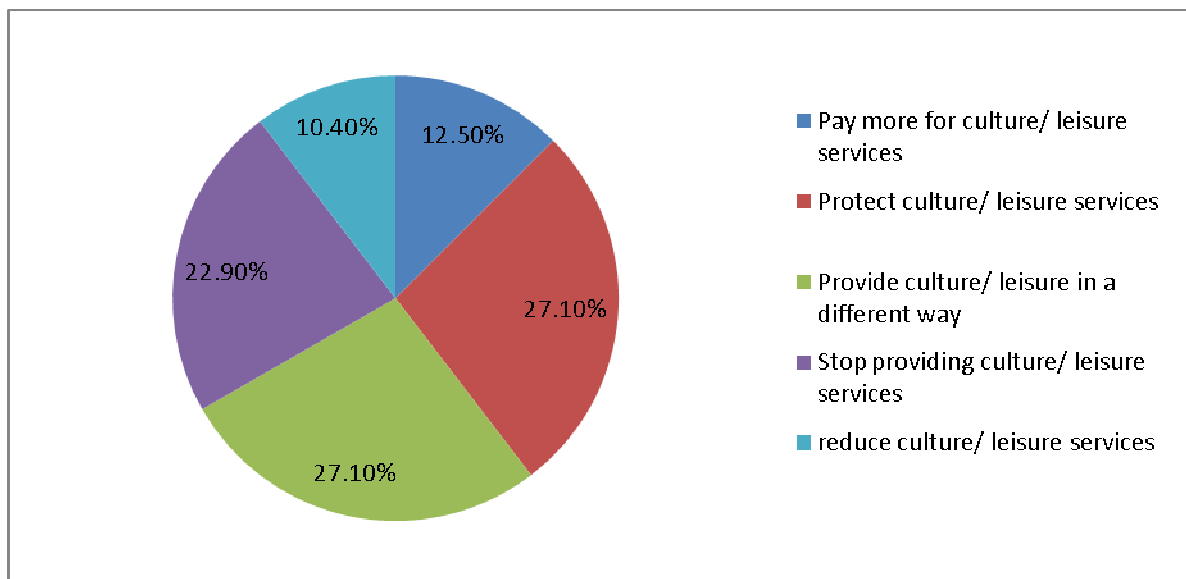
“Some areas must be last on the list for cuts, e.g closing rural or low populated schools”

“I do not agree that these cuts should involve the closure of small rural schools and their amalgamation into larger schools. I feel that this is a short term solution. The detrimental effect would be wider spread than the school buildings themselves.”

“I agree with some decisions which have been made so far i.e cutting school transport for primary school kids who live a mile from school (and this effects my children directly) I feel it's not unfair to ask us to drop out children off at school. I think Primary schools with lower rolls should be looked at and whether they are cost effective. Also class sizes should be looked at across schools in the area. I don't think it's fair that some children benefit from small class sizes and others are taught in classes of 30+. My children attend a primary school which is almost at capacity. Many children come into the school from outwith the Argyll & Bute Council area, which has pushed up their class sizes. I would like to know who pays for these children and the additional burden they place on the school my children attend”

4.6 COMMUNITIES AND CULTURE

Forty eight comments were received covering libraries, pools, community facilities, leisure and sport and community projects. The main areas of comment related to providing services in a different way, protecting services and stopping services. There was also a theme around paying more for services. The chart below illustrates the breakdown in comments by topic:



Protecting these services and providing them in a different way were the highest frequency suggestions. Comments on providing services in a different way included a high number of suggestions about increasing and encouraging volunteering, outsourcing service provision to community groups, outsourcing of he

private sector or using successful social enterprise models such as Atlantis Leisure as the mechanism for future service delivery.

"I just wanted to express my thoughts on the proposed budget cuts that the council faces. I would sincerely hope that our leisure services remain in place as they are. I think that our swimming pools and gyms are very important, and increasingly so with the rising obesity levels, which will cost the tax payers much more than a few local cuts in the long term. There are very few healthy leisure pursuits for adults and youngsters in Dunoon and I believe that the excellent facilities that we have should remain in tact if possible. I also believe that the Queen's hall plays an important part in the community, and also plays host to the fitness classes from Riverside which are also excellent."

"The opening hours of our library are pitifully small as it is and do not satisfy demand."

*"Scope for outsourcing libraries and leisure facilities to the community"
'More recreation into the private sector as A&B's services are so sparse'*

There were a number of comments relating to increase fees for leisure centres and pools and introducing fees for libraries.

"If charges to leisure facilities were to be increased this should only be done if attendance numbers could be guaranteed not to fall. Reducing charges might well encourage improved attendance figures. A delicate balance."

'Swimming pools increase by 10p on entrance'

22.9% of respondents in this category thought that the council should stop providing some services.

'Close libraries as books are now widely available at reasonable cost. Set up small book exchanges instead.'

'Reduce opening hours'

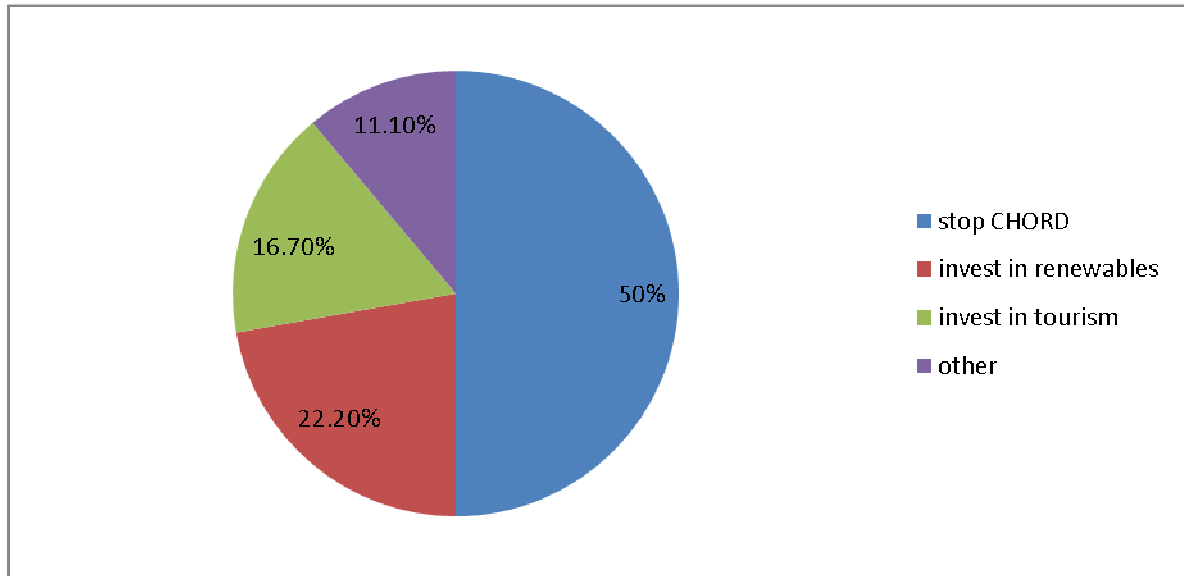
'No local swimming pool'

'Stop supporting local and needless community ventures (Community groups). Let people fund their own projects.'

"The council should no longer provide a library service unless this can be made self funding by reducing overheads and charging for services. There is nothing that a library provides that can no longer be sourced online, by ebooks or by ordering direct and very cheaply from Amazon etc. Libraries have had their day in the same way as open air Lidos, sanatoriums and the provision of posts to tie your horse up to. No doubt there is a niche minority who would be up in arms at such an idea, but libraries are a luxury burden for that minority that the majority should no longer subsidise. At worst you should shut public libraries and open High School Libraries to the wider public."

4.7 ECONOMIC DEVELOPMENT

Eighteen respondents commented specifically on economic development, with the majority recommending diverting funds away from the CHORD programme. The other main areas for comment were the recommended continuation of investment in renewable energy and tourism. Other comments related to social enterprise and were evenly divided between more investment in the sector and less reliance on it.



Comments included:

“Cancel the large waste of cash that the CHORD project has become”

“Put CHORD on hold - although it is capital spending in year 1, it will have revenue implications in subsequent years.”

“Town centre regeneration projects are a luxury”

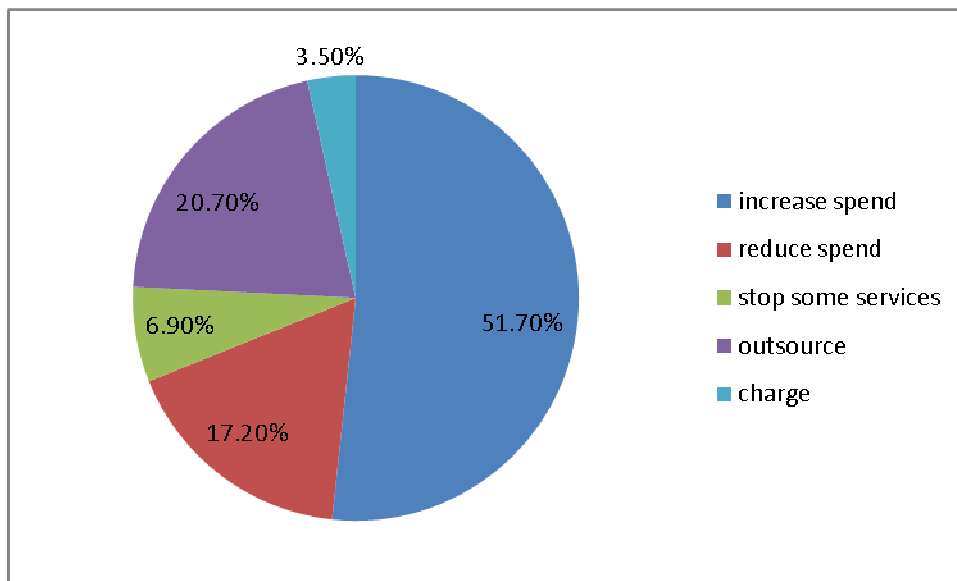
“We understand that the CHORD money is ring-fenced for each individual town, but at the same time some of the projects in some of the towns are very weak on spend. We do not suggest that projects within CHORD that bring funding in from outside, where CHORD provides match funding, be cut but we do feel that there might be opportunities for some CHORD money to go back into the coffers in cases where spend is going to be difficult (or in some cases, impossible) to achieve. To be realistic, some projects within the CHORD initiative might never get off the ground. We are also wondering how much interest is being accrued on this large capital sum and what is being done with it – is it being re-cycled?”

“Involving voluntary groups in the provision of services is all very well as an aim in itself, but it will not necessarily be cheaper. If high standards are to be maintained, equally high levels of professional support and advice will still be required. Organising and managing the unwieldy and unreliable structure created will take a lot of time and money. Facilities, properties, infrastructure and basic services such as cleaning, photocopying etc will all

need to be provided at a very local level if this is to work – all expensive on such a small scale.”

4.8 ROADS AND TRANSPORTATION

52 comments were received relating to the road and transportation network. The majority recognised the importance of maintaining the road network and its impact on the future of many aspects of life in Argyll and Bute. Respondents were all keen that the road network should be maintained, prioritised and that potholes should be repaired. At least 20 individual comments stressed the need to maintain or increase the level of spending on roads maintenance:



“Continue to repair and maintain the road network”

“It would be really great if key routes (such as the road linking the Arran ferry that comes in at Claonaig with the rest of Argyll and the Isles) were to be prioritised. Unfortunately prioritisation doesn’t seem to work at the present time – we suggest its needs to be reviewed”

“Argyll & Bute suffers here. There are just so many miles of tarmac to look after. As I understand it, even the current budget is woefully short and ANY reduction just doesn't feasible.”

“Repair potholes promptly and properly to avoid more expense.”

“Temporary road repairs seem to be a waste of money. Pot-hole repairs are flushed out within a few days; ground-water erodes the sub-structure and the continuous freeze/melt process breaks up surfaces. We recognise that investing in full-scale repairs and complete road replacement, although initially expensive and disruptive, would pay dividends in the long term.”

There were some suggestions around where savings could be made in amenity services. These included changing the work patterns of teams and reducing the

amount of grass cutting undertaken. Other suggested that grass cutting should be made the responsibility of communities or offenders carrying out community service.

“Stop cutting grass where verge belongs to householder. This should be a householder responsibility.”

“The endless mowing that goes on is quite unnecessary, and detrimental to the environment too.....”

Several respondents suggested turning off street lights or reducing the number of street lights which are lit.

“Street lighting. Many of the street lights in Rothesay stay on all day as well as all night. All cars and taxis have their own lights. When it gets dark they are legally obliged to turn them on. They don't need street lights, especially after midnight. Get them off.”

“Could I suggest that, away from principal routes, the residents of a street be asked whether they wish to continue to have their street lights? I would suggest that residents should be offered these options: a) No street lights to be illuminated. b) Lights to be illuminated throughout the night, as at present. c) Lights to be illuminated until 11pm only. I believe that many communities would choose option (c) or even option (a). This would bring about considerable savings in power usage, reduce the ever-growing plight of light pollution, and reduce maintenance costs.”

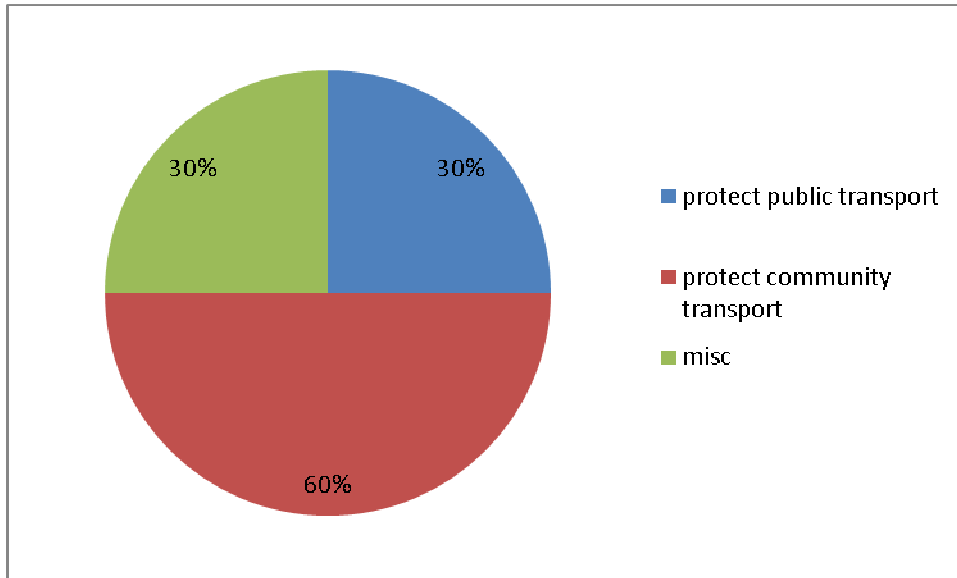
Respondents also felt there was still a need for the council to support public transport, especially as the rural and dispersed nature of Argyll and Bute makes it difficult for some people to access services.

“Focusing on public transport routes that make money would put remote rural communities at risk and would cause a downward spiral in bus use. Withdrawing low-use routes is not the answer here – we should be actively encouraging better use of routes that don't show good value for money at present.”

“Routes that are heavily used (such as the Campbeltown-Glasgow service) should be managed better. People shouldn't be left standing at a bus stop (either at the start of their journey or part-way through it). Visitors (and some locals) don't know that they should book for these inter-city services – especially as the buses are branded by a local company which also operates the more local (bus-stop to bus-stop) services.”

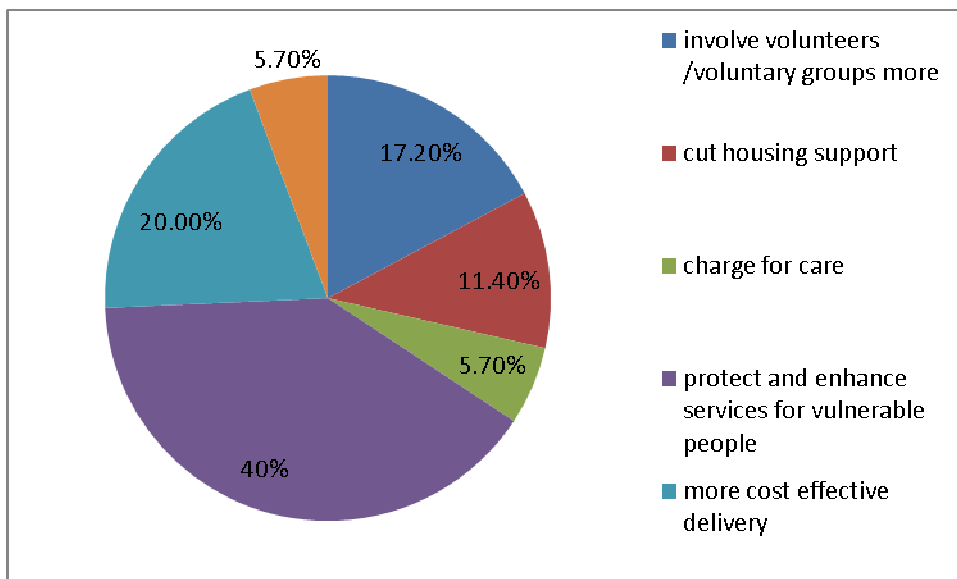
4.9 PUBLIC TRANSPORT

A small number of responses (ten) were received specifically relating to public transport in the general consultation. Of those who expressed an opinion, most were in favour of protecting community and public transport. Three responses specifically referred to protecting a north Lorne community transport scheme.



4.10 SOCIAL CARE

37 respondents commented specifically on social care options. Their primary concern was to safeguard care for the most vulnerable. There were equal suggestions for and against these services being outsourced to the private or third sector:



“Care and support services for the most vulnerable members of the community are of paramount importance and should not be reduced in scope. Greater private sector involvement is problematic in that substantial resources will be required to ensure satisfactory delivery of services and avoidance of profiteering.”

“Once more, we are not convinced that outsourcing will be cheaper or that, if it is cheaper, it will be as good.”

“People on benefits should do voluntary work before they received benefit payments. e.g help feed patients in Hospital or Care Homes etc”

Some respondents recognised the potential for those in receipt of care to contribute towards the service financially, but also recognised that those who use this service are often those least able to make any contribution at all.

Suggestions for reducing the social care budget focussed on the amount allocated to housing support services. Many felt this budget should be cut or reallocated to more general social care.

“Cut down severely on housing support services - why do you spend more than twice the average?”

“I would like to suggest that council tax money from the Strategic housing fund which currently sits at £8.176 million be used to reduce the £9m to 13m shortfall in the budget. This money should not be wasted on housing developments that communities don't want and are not required. If the Scottish government wants these houses built then I suggest it pays for it not the council tax people of Argyll & Bute.”

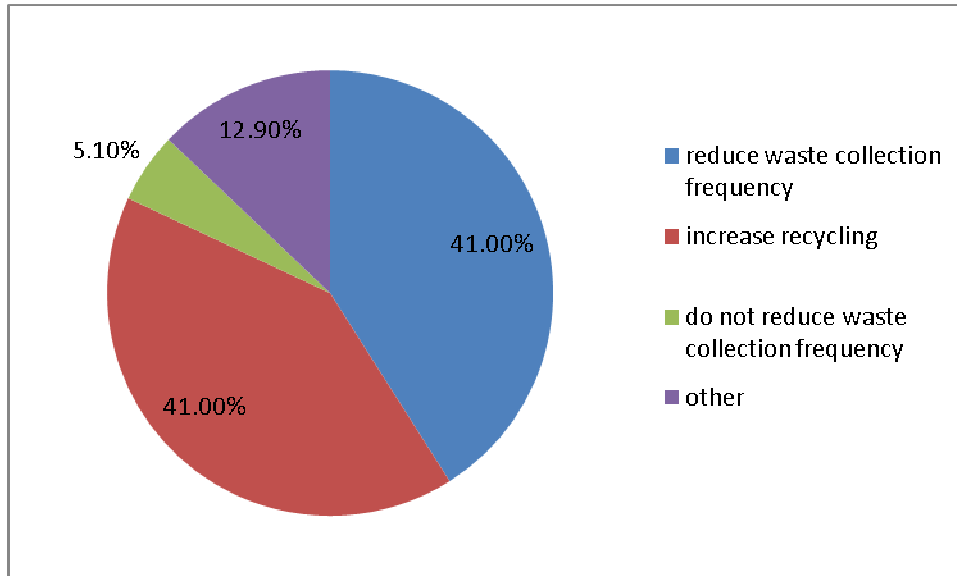
Respondents recognised that the current system may be open to misuse and suggested more rigorous assessments of those who request the service could reduce the total number in receipt, allowing resource to be used where it is needed most.

“Given the population demographic, the demand for all these services is likely to grow rather than decline. The perception among non-users of these services is that there is a high percentage of mis-use or downright abuse. If this is so, then maybe there are big savings to be made just "getting tough!" This approach won't get a lot of votes but it could save a lot of cash. I wonder if this area where business people with a proven track could be invited to have a "fresh eye" look at what value is being given for the costs involved. Maybe one big "mystery shopper" exercise would produce enough information to initiate some major savings.”

4.11 WASTE COLLECTION

31 respondents specifically mentioned waste or recycling. Of these, almost half (15) said they were in favour of fortnightly bin collections. However, many of those who said they were in favour of fortnightly collections of general waste said they believed this was only feasible if the council also introduced doorstep collection of waste for recycling.

There is an appetite among respondents to reduce the amount of waste they send to landfill as it has both financial and environmental benefits. However respondents suggest that the council has a role to play in encouraging people to recycle by making it as easy as possible.



“Waste collections could be reduced to fortnightly if people are encouraged to recycle”
“Fortnightly bin collections. Increasing recycling to avoid landfill tax.”
“Bins emptied every 2 weeks.”

“Fortnightly bin collections would be acceptable. However, we recognise that additional and extended re-cycling facilities would perhaps be needed to help facilitate this. In addition to plastic milk and other drink bottles could other food packaging such as fruit and vegetable trays and (washed) meat and fish trays be re-cycled? Furthermore, if there were facilities for high-temperature composting locally (we can't put weeds, brambles, ground elder etc in our home composting bins) there would be less green waste in our household bins.”

There was some recognition that fortnightly collections may not suit everyone and suggestions that larger bins may have to be provided where fewer collections are made.

“I have no expertise in such matters but might I make the following suggestion with regard to budget cuts, it occurs to me that waste collection in rural areas must incur large running costs for the bin lorries. I have noticed that there is a large stock of wheelie bins in the depot at mill lane in Oban. Would it not be possible to issue extra bins in outlying communities and then extend the time between collections to say once every two weeks. This would not only incur a saving in vehicle costs but would also encourage people to recycle their waste if there were more recycling skips put in place. The lorries taken off the rural runs could then be used more efficiently within the Oban area. Just my thoughts for what they are worth.”

“Keep weekly domestic refuse collection as this is a health issue, especially during the summer months, with the large number of tourists. Switch paper bin collections to once a month from domestic premises as is the case at Highland council”

Other comments

Smaller numbers of comments were received on a range of topics.

- Maintain provision of public toilets

- Promote the are more to attract more tourists and more investment
- Develop shelters and other 'rainy day' activities
- More 3rd sector provision

Suggestions for stopping services were confined to:

- Planning services
- Translation
- Gaelic signage
- Some leisure services

5.0 SERVICE SPECIFIC CONSULTATION

Consultation on specific service proposals that relate to service change requiring member approval were included in a consultation process that began on 10 December 2010. This included the distribution of posters containing information on proposals, an online web survey, notices in the local press, questionnaire to the Citizens' Panel and distribution of material to the 3rd sector partnership and community councils.

To date 110 responses to the survey have been received.

Of those expressing an opinion, the headline responses were:

Agreeing to or strongly agreeing to:

- Reducing grants for under used bus services 54.5%
- Reducing grant funding to Visitscotland etc 66%
- Stopping cleaning and janitorial services to community centres 55.5%
- Reducing waste sent to landfill...60.9%
- Collecting recyclables together 85.8%
- Having separate waste collection for food 58.5%
- Increasing the cost of a primary school meal 64.1%%
- Increasing the price of a secondary school meal 66.7%
- Closing part time libraries in Cardross, Rosneath 56.2%
- Taking waste from Helensburgh and Lomond to a facility in central Scotland 59.7%

Disagreeing or strongly disagreeing to:

- Reducing roads maintenance checks 79%
- Reducing the number of employees in schools 73.5%
- Reducing cleaning services in schools 69.1%
- Reducing the food cost of a primary school meal 60.7%
- Reducing the number of children's homes 55.1%

Other responses did not demonstrate a majority either agreeing with or disagreeing with the proposals.

The detail is attached in Appendix 1.

6.0 Third Sector Partnership Response

The Third Sector Partnership coordinated responses to the budget consultation on individual service review proposals from a wide number of different voluntary sector groups across the area and collated them into a single response. This is attached at Appendix 2.

They held group meetings in each of the four council areas with an additional meeting on Bute. In total 88 people commented, 31 of who represented voluntary groups.

Overall the comments broadly reflected the general responses citing key issues of:

- Reduce/remove grant from Visitscotland
- Improve the council's efficiency/management and partnership working
- Consider more 3rd sector/community delivery
- Prioritise services for the vulnerable
- Improve roads
- Increase recycling

Participants commented on schools, with some expressing the opinion that under occupied schools should close, and other strongly maintaining that they must remain open.

Comments on CHORD varied from very positive in Helensburgh and Lomond to negative in Oban, Lorn and the Isles.

7.0 CONCLUSION

The budget consultation exercise has generated a number of comments from citizens who have considered the budget challenge facing the council and made suggestions on how changes could be made. The majority of suggestions from the general consultation are areas where the council is already taking action. The comments on service specific proposals are useful in the decision making process.

This information provides the council with a view from a small sample of respondents to the surveys. However, there are some common themes emerging from the information that is useful in the discussion on decision making on future service delivery as part of the budget setting process.

There were very few areas in the service specific consultation where there was strong disagreement to the proposals being made, and these were from a very small number of respondents.

IMPLICATIONS

PERSONNEL None

FINANCIAL The consultation feedback offers information for the council to take into consideration when setting the budget for 2011/12

EQUALITY None

LEGAL None

Jane Fowler, Head of Improvement and HR
Tel: 01546 604466

For further information, please contact:
Jo Smith, Communications Manager
Tel: 01546 604136

Argyll and Bute Community Planning Partnership

**Management Committee
9 March 2011**



Single Outcome Agreement

1. INTRODUCTION

1.1 Argyll and Bute Community Planning Partnership submitted their Single Outcome Agreement (SOA) Annual Report 2009/10 to the Scottish Government. When compiling the report it was evident that there were some success measures from partners that were no longer measured. It was also noted that a number of indicators had a significant time delay in reporting and that this is not conducive to effective performance management. Partners were asked to review alternative measures that could be referenced into the SOA. Officers from the Council carried out visits and were involved in discussions with partners.

2. RECOMMENDATION

2.1 It is recommended that:

1. The CPP notes the contents of this report
2. Partners are asked to notify the Council when they no longer record measures that are referenced into the SOA and to propose an alternative measure
3. The CPP notes that use of the Menu of Local Outcome Indicators as developed by the Improvement Service will be considered, in discussion with partners, as a base for developing future SOA measures.

3. DETAIL

3.1 At the CPP Management Committee meeting held in November 2010, there was a detailed discussion around the performance measures that are included in the SOA. It is evident from the SOA Annual Report that some measures are no longer monitored. However, 'new measures' that are now monitored by partners could be incorporated into the SOA as related success measures if they are related to one of the 15 national outcomes. Partners were asked to provide contact details of the performance officer with a view that the Council would have a meeting to refine indicators. There have been meetings held with HIE, NHS Highland and Strathclyde Fire and Rescue. A meeting with Strathclyde Police is scheduled for 22nd February.

3.2 A meeting was held with Highlands and Islands Enterprise on Wednesday 1st December. The aim of the meeting was to demonstrate the Pyramid performance

management system, and to identify any additional measures monitored by HIE which could be referenced into Pyramid as a related success measure for national outcomes. HIE monitor the performance indicators in their current Operating Plan although this will be reviewed for the forthcoming financial year. It is expected that the performance indicators in the Operating Plan 2011/12 will be linked to the National Outcomes set out by the Scottish Government and these can be linked to the SOA through Pyramid.

- 3.3 A meeting was arranged with Strathclyde Fire and Rescue for Thursday 2nd December to view their performance management system and to review any additional measures related to the national outcomes which should be recorded by the CPP. Presently, Strathclyde Fire and Rescue do not have any performance indicators in the SOA although it is acknowledged that data is available at a ward level which specifically relates to national outcomes. This has potential benefits for capturing data at a local community planning level. Strathclyde Fire and Rescue will provide performance indicators which can be split down at ward level for possible inclusion in the SOA and Area Community Plans.
- 3.4 Argyll and Bute CHP met with representatives from the Council in January 2011. The focus of the meeting was to discuss the HEAT targets for 2011/12 and the development of NHS Highland's Local Delivery Plan which will help to reflect the contributions made by NHS Highland/Argyll and Bute CHP to the Argyll and Bute Single Outcome Agreement. Argyll and Bute CHP have few additional success measures which can be incorporated into the SOA at this stage. The HEAT targets will change for the forthcoming financial year and this will be reflected in the Balanced Scorecard reports which Argyll and Bute CHP submit to the NHS Highland Board.
- 3.5 Strathclyde Police have been contacted with regards to their key performance indicators and targets. Strathclyde Police held an internal workshop on 19th January at which the KPI's will be discussed for Strathclyde Police. A meeting will be held between Strathclyde Police and Argyll and Bute Council on 22nd February. Similarly to the measures provided by Strathclyde Fire and Rescue, there are measures monitored by Strathclyde Police at a multi member ward level which could feed into the Area Plans at a local community planning level.
- 3.6 It is clear that for some partners, targets are set nationally and these could change on a yearly basis e.g. NHS HEAT targets. This results in some measures no longer being recorded although as they are still referenced into the SOA. It is proposed that these should be classed as related success measures rather than as a key success measures.

3.7 The Improvement Service has developed a Menu of Local Outcome Indicators to focus on the most robust and relevant indicators for achieving local outcomes which we are considering using to further highlight the contributions in Argyll and Bute towards the national outcomes. The majority of indicators in the menu are reported annually which will impact on the quarterly reporting process currently used by the CPP.

Presently, the SOA includes national indicators and measures recorded by partners. By using the Menu of Local Outcome Indicators, this will allow the CPP to monitor measures recommended by the Improvement Service and will enable the CPP to highlight the contribution we are making to each of the national outcomes.

If the decision by the CPP is to use some of the indicators in the Menu of Local Outcome Indicators which are relevant to Argyll and Bute, then perhaps we have to review the monitoring arrangements we have in place for the SOA due to the same problem we are currently encountering in terms of the time lag between the collection and publication of data.

4. CONCLUSION

4.1 Meetings have been held with some partners to establish whether there are additional performance indicators/success measures that are recorded that can be referenced into the SOA as related success measures that contribute towards performance against national outcomes. Partners have been asked to provide a list of success measures and data, if possible, following the meetings that have been held and these will be built into Pyramid.

Jane Fowler
Head of Improvement and HR, Argyll and Bute Council
01546 604466

For further information please contact:
Stephen Colligan, Policy Officer, Argyll and Bute Council
01546 604472

This page is intentionally left blank

Argyll and Bute Community Planning Partnership**Full Partnership**
Date: 9th March 2011

Title: Community Planning Partnership Audit 2011

1. SUMMARY

- 1.1 Audit Scotland has announced that there will be an audit of the Community Planning Partnership. The Audit will focus on the role of the partnership in supporting sustainable economic growth.

2. RECOMMENDATIONS

- 2.1 That the Full Partnership notes the contents of this report and notes that the Council will coordinate the response to Audit Scotland in consultation with partners.

3. DETAIL**3.1 Single Outcome Agreement**

From 2009/10 onwards CPPs have been required to be fully involved in developing and agreeing SOAs. This move reinforces the role of CPPs as the main vehicle for delivering outcomes for communities.

This Audit will use a single outcome area to examine the impact of CPPs on their local communities and businesses.

3.2 National Performance Framework

The economic national outcome that this Audit will consider is '*We will realise our full potential with more and better employment opportunities for people*'. The importance of aligning public sector activity to accelerate economic growth is emphasised in *The Government Economic Strategy (2007)* and the *Scottish Economic Recovery Plan (2009)*.

3.3 Project scope, aims and objectives

The overall aim of the audit is to assess whether CPPs have made a difference to local communities. The Audit will consider the impact CPPs have made on local communities and businesses by assessing the contribution they are making to increasing sustainable economic growth.

3.4 Objectives

- Review the governance and accountability arrangements put in place by CPPs.

- Evaluate the governance and accountability arrangements put in place to support CPPs local economic development activity.
- Assess how well the CPPs planning activity supports the delivery of their agreed economic outcomes.
- Review how well CPPs manage resources to achieve their agreed economic outcomes.
- Assess the contribution CPPs are making to increase sustainable local economic growth.

3.5 Outputs and timetable

- Fieldwork and analysis: January – April 2011
- Report drafting, and clearance: May - August 2011
- Publication: September 2011

3.6 Responsibilities of partners

A number of partners are involved in economic development in Argyll and Bute. Argyll and Bute Council have the main responsibilities in terms of local economic development and regeneration including Business Gateway activity. HIE and Scottish Enterprise have the main role in terms of regional and national economic development, supporting high growth businesses in the Highlands and Islands and growth amongst Scotland's most ambitious companies.

Other public sector partners such as NHS Highland and the voluntary sector (including social enterprise) also participate in economic development as employers and purchasers of goods and services.

- 3.7** Argyll and Bute Council as the lead partner for Community Planning will lead on liaison with Audit Scotland and will liaise closely and fully with partners. The CPP through the Economy Thematic Group will be kept informed of progress.

4. CONCLUSION

- 4.1** The Argyll and Bute Community Planning Partnership has an important role to play in delivering better outcomes for communities. This Audit will address how reductions in public sector budgets are managed and the effectiveness of our partnership working. The findings of this Audit will also draw wider conclusions and identify broader messages for all CPPs.

For further information contact: Eileen Wilson
Community Planning Manager
Eileen.wilson@argyll-bute.gov.uk

Telephone 01436 658726

**Argyll and Bute Community Planning
Partnership**

**Full Partnership
Date: 09 March 2011**

argyll and bute
communityplanningpartnership



Environment Thematic Group Update Report

The Environment Theme Group has not met since the last Full Partnership meeting. However the Partners are continuing with their scrutiny of the Theme group measures with a view to refining them and making them more relevant to the performance reporting of the Community Plan.

A verbal update from the most recent meeting of the Environment Theme group on the 24th February will be delivered at the meeting

For further information contact: Andrew Campbell, SNH

Telephone 01546 60

This page is intentionally left blank

Argyll and Bute Community Planning Partnership**Full Partnership
Date: March 2010**argyll and bute
communityplanningpartnership

Social Affairs Thematic Group Update Report

1. SUMMARY

- 1.1 This report summarises the continued progress made by the Social Affairs Thematic Group.

2. RECOMMENDATIONS

- 2.1 That the Management Committee note the progress made by the Social Affairs Thematic Group.

3. BACKGROUND

- 3.1 Over the past year the group has made progress in a number of areas including the development of performance scorecards, Community Plan priorities for 2009-13 and engaged with a number of external groups to raise and scrutinise social affairs within Argyll and Bute. The initial priority focussed in on finalising administrative arrangements culminating in the finalisation of the Partnership Agreement and mapping of partnership groups linking to the Thematic Group.
- 3.2 The Social Affairs Thematic scorecard was further developed by the group to focus on outcomes, developing more relevant measure of performance, targets founded on solid baseline and benchmarking data to meet the group's aim – 'Argyll and Bute to be a place where people can be supported to lead healthy, safe, independent and fulfilling lives'.
- 3.3 Performance measures agreed for the revised scorecard include; attainment – SQA examinations, % of older people receiving Care in the Community, % of children affected by disability receiving Community Based Support, anti social offences recorded, number of extracurricular sport opportunities for schools and more homes, less homelessness.
- 3.4 Consideration was given to joint performance within Argyll and Bute, looking on an area by area basis at joint performance in relation to Delayed Discharges, Balance of Care for Older People,

Integrated Occupational Therapy Services, Integrated Learning Disability Service and Integrated Substance Misuse Services.

- 3.5** Simon Steer, Head of Community Care Integration – NHS Highland gave the group a very informative presentation on the Integrated Resource Framework (IRF) pilot for health and social care in November of last year. The IRF project is part of the Shifting the Balance of Care agenda and supports the Community Plan 2009-13 priority to plan our services based on local need.
- 3.6** Scrutiny of both the Renewable Energy Action Plan (REAP) and The Health Improvement Planning and Performance Action Group (HIPPEG) highlight and exception reports contributed to the awareness and knowledge of social affair issues within Argyll & Bute and provided forums for discussion on such issues.
- 3.7** The priorities for the group going forward into 2011 will be:
- Improving the reporting and dissemination of progress from the linked partnership groups
 - Integration/ rationalisation of partnership groups
 - Improved scrutiny of partner performance
 - The promotion of joint working initiatives in pursuit of thematic group objectives

4. CONCLUSION

- 4.1** Further work is required to support the priorities as set out in the Community Plan 2009-13, however considerable progress has been made by the group with regard to setting out its key performance measures and addressing and scrutinising social affairs within Argyll and Bute.

The Social Affairs Group met on Monday 14th Feb and heard presentations in relation to Criminal Justice legislative changes; the Strategic Housing Investment Plan and Out of Hours and Nighttime Social Work Services

For further information contact:

Cleland Sneddon
Executive Director – Community Services
Argyll and Bute Council

Tel: 01546 604112

Argyll and Bute Community Planning Partnership**Date: 9th March 2011**

argyll and bute
communityplanningpartnership

Title: Update Report on Local Area Community Planning Groups

1. SUMMARY

- 1.1** This report summarises progress which Local Area Community Planning Groups are making in taking forward their Action Plans and in developing effective Community Engagement, as they progress to becoming key partnership groups for areas to plan and monitor aims and objectives for local communities.

2. RECOMMENDATIONS

- 2.1** That the Partnership notes the progress which the Local Area Community Planning Groups are making as they develop into key partnership groups for local areas.

3. BACKGROUND

- 3.1** Local Area Community Planning Groups have made good progress in establishing themselves, in focussing on regular meeting cycles, and in ensuring that all relevant partners and community representatives attend meetings and events. The January round of meetings were generally well attended and generated good quality debate amongst partners about future direction and aims for the groups, and for the local communities they represent.
- 3.2** Work is continuing in all areas in identifying key local strategic partnerships who need to be aligned with the LACPG, and who are frequently the deliverers of key local outcomes contained in the developing LACPG plans. A full report on linked local partnerships is being considered at the March round of LACPG meetings, at which time groups are taking the opportunity to ensure that linkages and representation are most relevant to local circumstances. Following this, the agreed process of Highlight and Exception reporting on key aims and outcomes will be introduced to linked partnerships, giving the LACPGs the information they need to ensure that local priorities are, in fact, being progressed. It remains the case that as a result of this work in aligning partnerships some rationalisation of these groups is also taking place, which is helping to address concerns about duplication of groups, structures and meetings.
- 3.3** Groups recently adopted the Consultation Diary as part of their community engagement work; limited responses have been received to date, but there is plenty of scope to build this as one

method in taking effective community engagement work forward.

- 3.4 All of the Local Groups are working hard on finalising their Community Plans in light of recent consultation work, and in developing local scorecards which will allow for effective scrutiny of local performance against agreed outcomes. Draft amended plans are being considered at the March meeting rounds, following which it is expected that Scorecards will be available for agreement at the May round of meetings.
- 3.5 A progress report on the work of the LACPG's, and the delivery of the agreed plan, for the current financial year, has been submitted to the March meetings.
- 3.6 The January meetings all considered an item in regard to the developing Community Engagement Toolkit, which was extremely informative. The feeling of the groups was that the opportunity for such training was invaluable, and a key step forward for groups in terms of developing their community engagement role. Training is now being provided to each of the groups, and local partners.
- 3.7 Unfortunately, due to adverse weather and dangerous road conditions, the planned input of youngsters to the Bute and Cowal LACPG did not take place. This was envisaged as a pilot process, to be evaluated with a view to having such a meeting on an annual basis, and in each of the LACPG areas. The input from the young people is being re scheduled for later this year to accommodate both the ongoing work of the LACPG, and the educational commitments of the young people due to be involved in this process.

4. CONCLUSION

- 4.1 Local Area Community Planning Groups have made good progress in taking forward their Community Engagement role, and in developing action plans and scorecards to monitor progress in delivery of local service priorities. The key tasks outlined above will ensure that they complete tasks in relation to effective integration of partnerships and finalising Community Plans, and have in place robust performance management arrangements to ensure they can carry out their scrutiny role effectively from 1st April 2011. It is anticipated that an update on all of this work, together with agreed Local Community Plans, will be submitted for approval to the meeting of the Management Committee due to be held on 6th April 2011.

For further information contact: Shirley MacLeod, Area Manager,
Customer Services

Telephone 01369 707130

**Argyll and Bute Community Planning Partnership
Meeting Dates 2011**

Full Partnership Meeting Dates:	
DATE	VENUE
Wednesday 9 th March 2011	Council Chambers, Kilmory, Lochgilphead
Wednesday 29 th June 2011	Council Chambers, Kilmory, Lochgilphead
Wednesday 2nd November 2011	Council Chambers, Kilmory, Lochgilphead
Contact: Eileen Wilson eileen.wilson@argyll-bute.gov.uk 01436 658726 Jan Brown jan.brown@argyll-bute.gov.uk 01546 604437	

Management Committee Meeting Dates:	
DATE	VENUE
Wednesday 2 nd February 2011	VC Facilities available at: <ul style="list-style-type: none"> • Lochgilphead ? • Oban ? • Dunoon/Rothesay? • Helensburgh?
Wednesday 13 th April 2011	SNH Building Oban
Wednesday 15 th June 2011	SNH Building Lochgilphead
Wednesday 24 th August 2011	to be arranged
Wednesday 19 th October 2011	to be arranged
Wednesday 14 th December 2011	to be arranged
Contact: Eileen Wilson eileen.wilson@argyll-bute.gov.uk 01436 658726 Jan Brown jan.brown@argyll-bute.gov.uk 01546 604437	

Local Area Community Planning Group Meeting Dates:	
DATE	VENUE
Mid Argyll, Kintyre and the Islands	
Wednesday 12 th January 2011	Town Hall, Campbeltown
Wednesday 2 nd March 2011	Council Chambers, Lochgilphead (with VC)
Wednesday 11 th May 2011	Colonsay
Wednesday 7 th September 2011	Council Chambers, Lochgilphead (with VC)
Wednesday 2 nd November 2011	Town Hall, Campbeltown
Contact: Alison Younger Alison.younger@argyll-bute.gov.uk 01546604558 Theresa McLetchie Theresa.mcletchie@argyll-bute.gov.uk 01546 604511	
Bute and Cowal	
Tuesday 18 th January 2011	Eaglesham House, Rothesay
Tuesday 1 st March 2011	Castle House, Dunoon
Tuesday 17 th May 2011	Eaglesham House, Rothesay
Tuesday 6 th September 2011	Castle House, Dunoon
Tuesday 1 th November 2011	Eaglesham House, Rothesay
Contact:	

Meeting Dates 2011

Shirley Macleod Shirley.macleod@argyll-bute.gov.uk 01369 707134	
Eilidh Fitzpatrick Eilidh.fitzpatrick@argyll-bute.gov.uk 01369 707135	
Helensburgh	
Tuesday 18 th January 2011	Victoria Halls, Helensburgh
Tuesday 15 th March 2011	Victoria Halls, Helensburgh
Tuesday 17 th May 2011	Victoria Halls, Helensburgh
Tuesday 20 th September 2011	Victoria Halls, Helensburgh
Tuesday 22 nd November 2011	Victoria Halls, Helensburgh
Contact:	
Shirley Macleod Shirley.macleod@argyll-bute.gov.uk 01369 707134	
Belinda Hamilton Belinda.hamilton@argyll-bute.gov.uk 01436 658825	
Oban	
Wednesday 12 th January 2011	Corran Halls, Oban (No VC)
Wednesday 9 th March 2011	Corran Halls, Oban (No VC)
Wednesday 11 th May 2011	Corran Halls, Oban (No VC)
Wednesday 14 th September 2011	Corran Halls, Oban (No VC)
Wednesday 16 th November 2011	Corran Halls, Oban (No VC)
Contact:	
Ken MacDonald Kenneth.macdonald@argyll-bute.gov.uk 01631 567902	
Fiona McCallum fiona.mccallum@argyll-bute.gov.uk 01546 604406	

Thematic Groups	
DATE	VENUE
Environment:	
Thursday 24 th February 2011	
Thursday 26 th May 2011	
Thursday 25 th August 2011	
Thursday 17 th November 2011	
Thursday 23 rd February 2012	
Contact:	
Alison Younger Alison.younger@argyll-bute.gov.uk 01546604558	
Melisa Stewart Melissa.stewart@argyll-bute.gov.uk 01546 604406	
Economic:	
Wednesday 23 rd February 2011	
Wednesday 25 th May 2011	
Wednesday 31 st August 2011	
Tuesday 29 th November 2011	
Wednesday 29 th February 2012	
Contact:	
Shirley Macleod Shirley.macleod@argyll-bute.gov.uk 01369 707134	
Fiona McCallum Fiona.mccallum@argyll-bute.gov.uk 01546 604406	
Social Affairs:	

Meeting Dates 2011

Monday 14 th February 2011	
Monday 9 th May 2011	
Monday 22 nd August 2011	
Monday 7 th November 2011	
Monday 13 th February 2012	
Contact:	
3rd Sector and Communities Sub Group:	
Tuesday 22 nd February 2011	
Tuesday 10 th May 2011	
Tuesday 30 th August 2011	
Tuesday 15 th November 2011	
Contact:	
Eileen Wilson eileen.wilson@argyll-bute.gov.uk 01436 658726	

This page is intentionally left blank

CPP OFFSHORE WIND RENEWABLES SEMINAR
1.30pm – 3.30pm WEDNESDAY 9TH MARCH 2011
COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD

AGENDA

1. WELCOME AND INTRODUCTION

(Chair to be confirmed – short intro and then overview by Robert Pollock, Head of Economic Development) (10min)

2. MARINE RENEWABLES AND OFFSHORE WIND

Phil Gilmour, Marine Scotland – Overview of Marine and Offshore Renewables; Short Q&A (15 min)

3. INDUSTRY VIEW

Debbie Harper, Scottish Power Renewables – Industry view of wave & tidal and offshore wind development opportunities in Argyll and Bute; Short Q&A (15 min)

4. 'A WIRES OVERVIEW'

Alec Morrison, Major Connections Contracts Manager, Scottish and Southern Energy – existing transmission network in Argyll and Bute and future proposals with a focus on off shore requirements; Short Q&A (15 min)

5. SCOTTISH AND SOUTHERN ENERGY RENEWABLES

Liz Reynolds, Off Shore Project Manager, Scottish and Southern Energy Renewables - Industry view of offshore wind development opportunities in Argyll and Bute; Short Q&A (15 min)

6. ARC SOCIO-ECONOMIC BENEFITS

Philip Maxwell, Socio-economic impact and opportunities associated with marine and offshore wind development; (15 min)

7. PANEL QUESTIONS AND ANSWER SESSION (20min)

8. CLOSING REMARKS

DRAFT